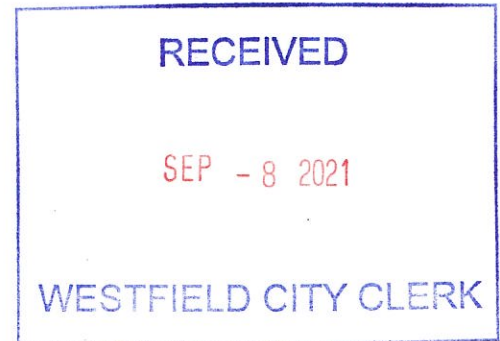


July 20, 2021
School Building Committee

A meeting of the School Building Committee was held on Tuesday, July 20, 2021 at 5:00 pm.
The meeting was held remotely via Zoom. participation.
Members present by roll call:

| | <u>Present</u> |
|-----------------------|--------------------|
| Donald Humason, Jr. | X |
| Stefan Czaporowski | X |
| Shannon Barry | absent |
| Stacy Burgess | absent |
| Chris Carey | absent |
| Ramon Diaz | X |
| Ralph Figy | absent |
| Bryan Forrette | X |
| Shelly Hazlett | X |
| Bridget Matthews-Kane | X |
| Bill Parks | entered at 5:06 pm |
| Brian Sullivan | absent |
| Cindy Sullivan | X |
| Tammy Tefft | X |
| Chris Tolpa | absent |
| Lisa Benoit | <u>X</u> |
| | 9 |



Also in attendance: Dan Pallotta
Caolo & Bieniek Representative: Bert Gardner
Nisch Engineering: Bryan Zimolka
Cindy Minicucci, Superintendent's Assistant

1. At 5:02 pm Chairman Donald Humason called the meeting to order.
2. Public Participation: none
3. Summary of Community Correspondence: none
4. Approval of June 29, 2021 School Building Committee meeting minutes:
Tammy Tefft moved, Cindy Sullivan seconded to approve the June 29, 2021 School Building Committee meeting minutes, as presented.

| | <u>YES</u> | <u>NO</u> |
|---------------------|------------|-----------|
| Donald Humason, Jr. | abstain | |
| Stefan Czaporowski | X | |
| Shannon Barry | absent | |
| Stacy Burgess | absent | |
| Chris Carey | absent | |
| Ramon Diaz | X | |

| | |
|-----------------------|-----------------|
| Ralph Figy | absent |
| Bryan Forrette | X |
| Shelly Hazlett | X |
| Bridget Matthews-Kane | X |
| Bill Parks | entered 5:06 pm |
| Brian Sullivan | X |
| Cindy Sullivan | X |
| Tammy Tefft | X |
| Chris Tolpa | absent |
| Lisa Benoit | <u>X</u> |
| | 9 |

5. OPM Report

Dan Pallotta provided an overview on building materials, colors, cost estimates, financials, Massachusetts School Building Authority approval and Department of Elementary & Secondary Education submissions. Dan also spoke about the two estimates that the designer and the OPM will receive independently and then review before costs are submitted to the MSBA.

6. Architectural Update

Bert Gardner shared a PowerPoint presentation with the committee (attached). The site plan was reviewed and an update was given regarding the modifications made. He reviewed the 1st floor plan, PSR 2nd floor plan, roof plan, and building elevations Options A through C. The Traffic Assessment that was completed on June 8, 2021 was reviewed. A discussion took place regarding traffic flow, lights, cross walks and questions were answered by Bert Gardner and Bryan Zimolka.

7. Any other items not reasonably anticipated 48 hours prior to the meeting: none

8. Adjourn

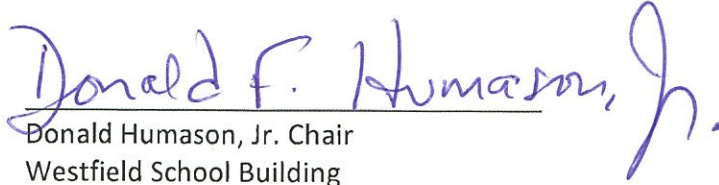
At 6:00 pm Ramon Diaz moved, Cindy Sullivan seconded to adjourn the meeting.

| | <u>YES</u> | <u>NO</u> |
|-----------------------|---------------|-----------|
| Donald Humason, Jr. | X | |
| Stefan Czaprowski | X | |
| Shannon Barry | absent | |
| Stacy Burgess | absent | |
| Chris Carey | absent | |
| Ramon Diaz | X | |
| Ralph Figy | absent | |
| Bryan Forrette | X | |
| Shelly Hazlett | left at 5:5pm | |
| Bridget Matthews-Kane | X | |
| Bill Parks | X | |
| Brian Sullivan | absent | |
| Cindy Sullivan | X | |
| Tammy Tefft | X | |

Chris Tolpa
Lisa Benoit

absent
X
10 motion passes

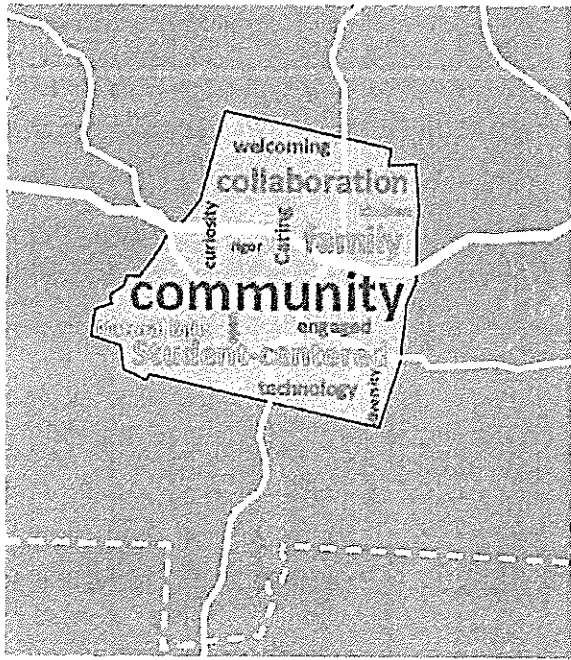
A true copy, Attest:

A handwritten signature in blue ink that reads "Donald F. Humason, Jr." with a horizontal line underneath the name.

Donald Humason, Jr. Chair
Westfield School Building
Westfield School Committee

DH/cm

Minutes approved: August 25, 2021



WESTFIELD ELEMENTARY SCHOOL PROJECT

Building Committee Update

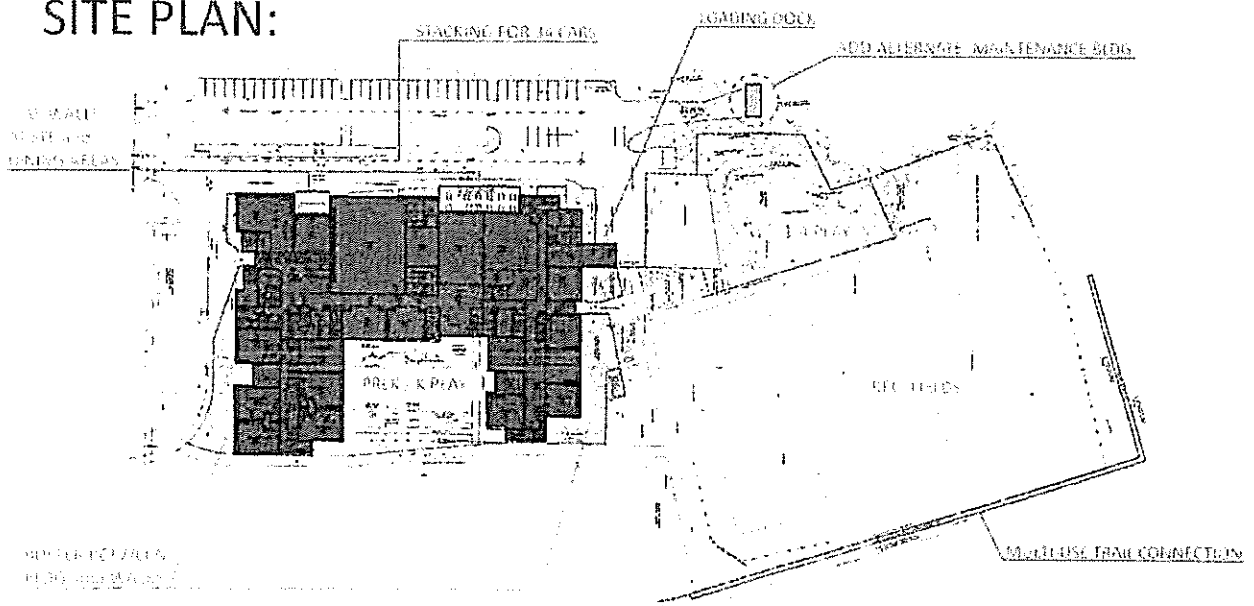
July 20, 2021



P3 PROJECT PLANNING PROFESSIONALS



SITE PLAN:



P3 PROJECT PLANNING PROFESSIONALS



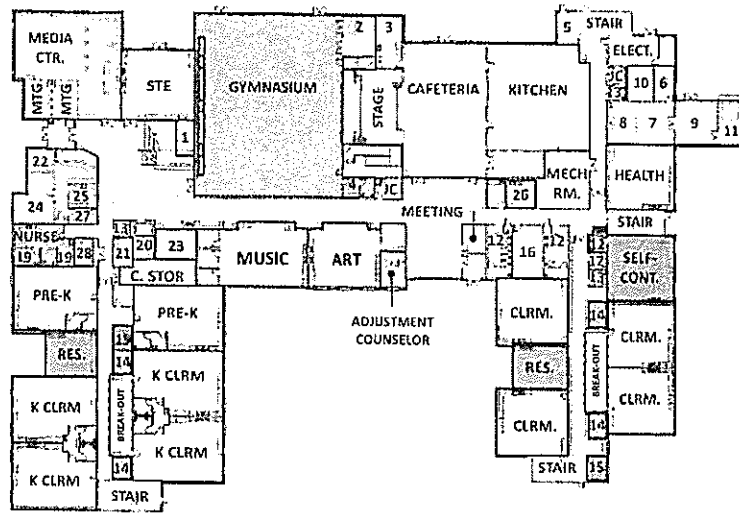
1ST FLOOR PLAN:

MODIFICATIONS:

- Increased Size of Kitchen to Meet Needs of a CEP School
- Extended Service Area (Displaced by Kitchen) to Create a Proper Loading Dock.

ROOM KEY:

| | |
|-------------------|-----------------|
| 1. STE STOR. | 15. STOR. |
| 2. GYM STOR. | 16. UTIL. |
| 3. STAFF LUNCH | 17. SENSORY |
| 4. PE OFFICE | 18. PRACT. |
| 5. WATER RM. | 19. EXAM |
| 6. CUST. OFFICE | 20. MACH. |
| 7. C. WORKSHOP | 21. SPARE OFF |
| 8. STOREROOM | 22. PRINC SEC |
| 9. RECY/TRASH RM. | 23. CONF RM |
| 10. TELECOM | 24. PRINC OFF |
| 11. RECEIVING | 25. DUPLICATING |
| 12. TR | 26. WRK RM |
| 13. STR | 27. MAIL |
| 14. SM GRP | 28. RECORDS |



P³ PROJECT PLANNING PROFESSIONALS



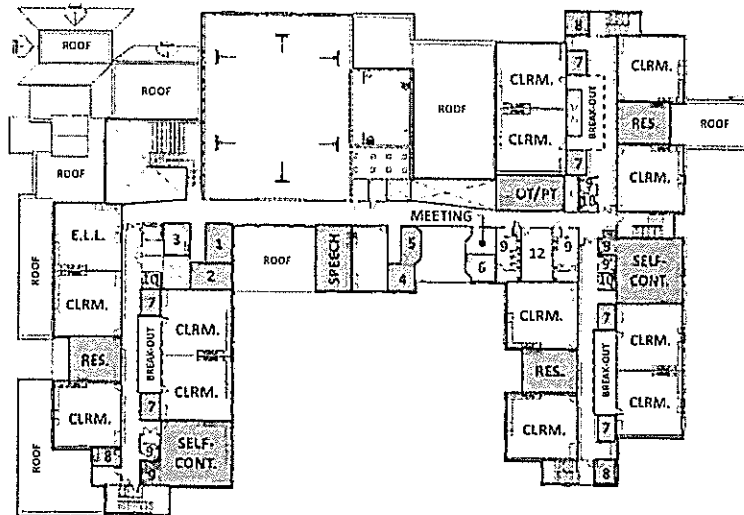
PSR 2ND FLOOR PLAN

MODIFICATIONS:

- Improved Structural Alignment Floor-To-Floor
- Created Chase for Kitchen Exhaust and Boiler Flues

ROOM KEY:

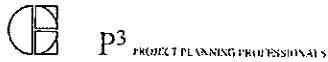
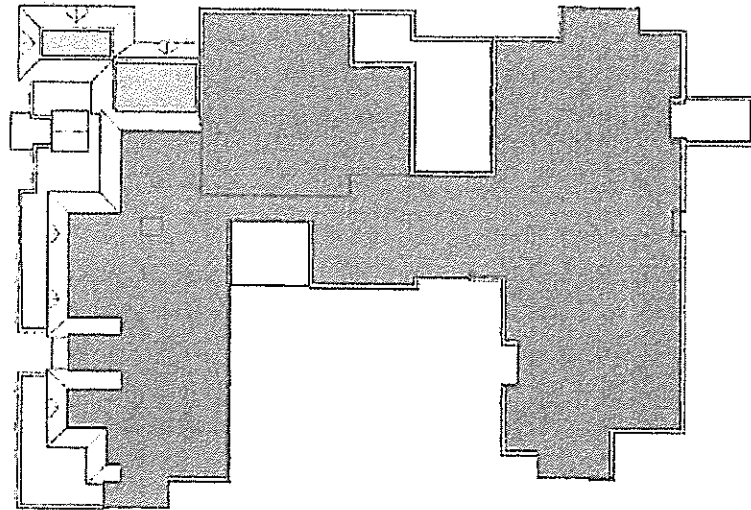
| |
|------------------------|
| 1. SPED SUPERVISOR |
| 2. E.T.L |
| 3. TEACHER WRK. RM. |
| 4. SCHOOL PSYCHOLOGIST |
| 5. BEHAVIORIST |
| 6. ADJ. COUNSELOR |
| 7. SM GRP |
| 8. SENSORY |
| 9. TR |
| 10. STR |
| 11. UTIL |
| 12. STOR |



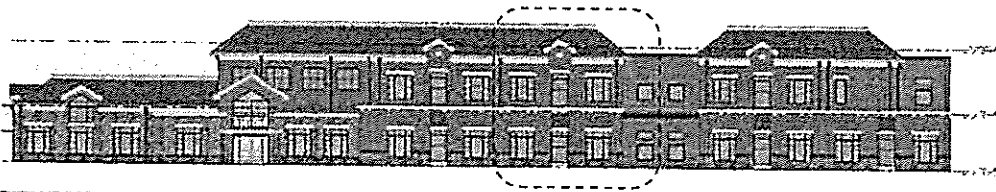
P³ PROJECT PLANNING PROFESSIONALS



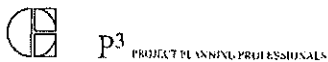
ROOF PLAN:



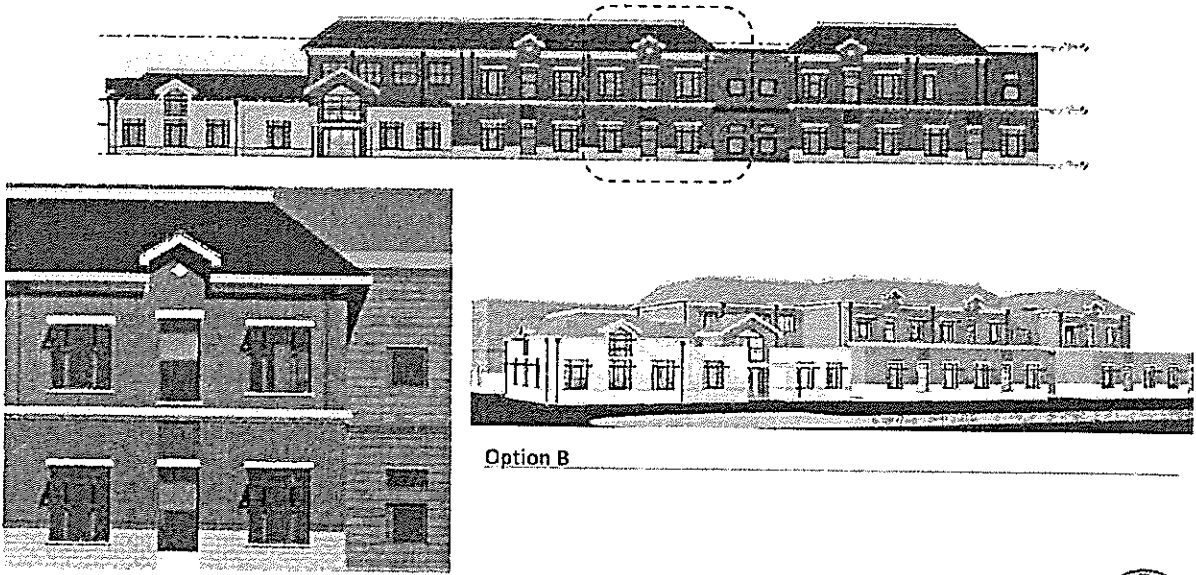
BUILDING ELEVATIONS:



Option A



BUILDING ELEVATIONS:



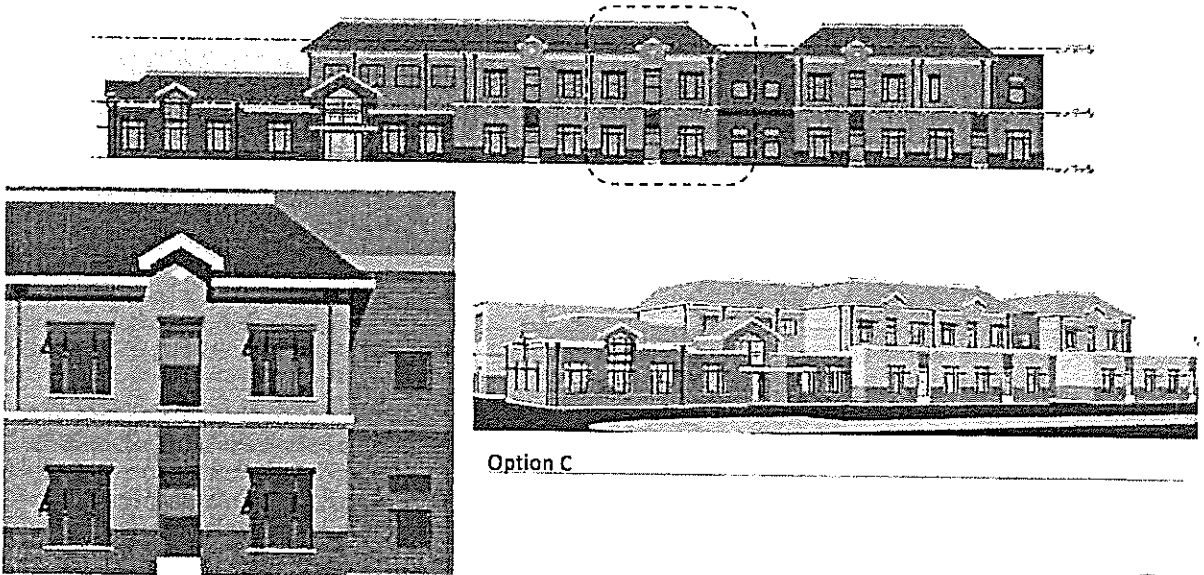
Option B



P³ PROJECT PLANNING PROFESSIONALS



BUILDING ELEVATIONS:



Option C



P³ PROJECT PLANNING PROFESSIONALS



TRAFFIC ASSESSMENT:

Site Visit:

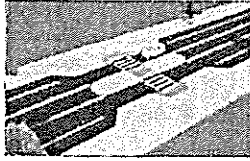
- June 8, 2021
- Franklin St. under Westfield's Jurisdiction

Franklin Street:

- Speed Limit 35 mph
- During Peak Hours, Majority of Vehicles drive between 35 and 40 mph
- Fastest Speed During School Hours 60 -64 mph

Signal Warrant Analysis:

- At Peak Hours, Does Not Qualify for a Traffic Signal



P3 PROJECT PLANNING PROFESSIONALS

Table 3 – Proposed Trip Generation

| Time Period | | Existing Vehicle Trips Based on ITE | Future Vehicle Trips Based on ITE | Adjusted Future Vehicle Trips |
|-------------------|----------|-------------------------------------|-----------------------------------|-------------------------------|
| Weekday Morning | Entering | 68 | 139 | 159 |
| | Exiting | 59 | 118 | 138 |
| | Total | 127 | 257 | 297 |
| Weekday Afternoon | Entering | 30 | 60 | 80 |
| | Exiting | 35 | 74 | 94 |
| | Total | 66 | 134 | 174 |

Conclusions & Recommendations:

- Increased Traffic Expected During Drop-Off and Pick-Up Times
- With Turning Lane, Major Operational Impacts to the Roadway are Not Anticipated.
- Increase Pedestrian Safety By:
 - Provide Curb Extensions at Crosswalks
 - Install Rapid Rectangular Flashing Beacons at Crosswalks

